Guidelines for Authors

The Journal of Informatics Nursing, the official publication of the American Nursing Informatics Association (ANIA), is a benefit of membership that includes clinical articles dedicated to advancing adult health nursing practice, clinical research, and professional development. Unless clearly specified, the views expressed in articles, columns, and letters published in the Journal of Informatics Nursing represent the opinions of the authors and do not reflect the official policies of ANIA.

The Journal of Informatics Nursing accepts original articles, case studies, letters, descriptions of clinical care, and research. Query letters are welcome, but not required. Material must be original and never published before.

All clinical manuscripts submitted undergo peer review. Each manuscript is evaluated on its timeliness, importance, accuracy, clarity, and applicability to nursing informatics. Accepted manuscripts are subject to copy editing.

Manuscript Preparation

Manuscript page layout should be portrait, double-spaced, set-up for 8.5” x 11” paper, using Times New Roman 12-point font. To be considered as a potential continuing nursing education (CNE) activity, manuscripts should be a minimum of 1,750 words (not including references).

Style should follow the Publication Manual of the American Psychological Association (6th ed., 2010). A good reference site for writers is the Purdue OWL (https://owl.english.purdue.edu). Avoid complex font attributes, such as outline.

Prior to submission, a colleague should read the manuscript, if possible.

Format of Manuscript

Title Page: Include the manuscript title, authors’ names, credentials, and a biographic statement. Identify an address for correspondence, email address (required), and day and evening phone numbers.

Abstract Page: Write a brief abstract (40 words or less). Also include key words.

Text: Double-space all typing, using 1-inch margins. Include the title, or short descriptor, on top of each page, but do not include the author’s name.

Subheadings: Include subheadings in the manuscript where possible. Headings should follow APA format.

References: All references should be from the last 5 years when possible. List all references in alphabetical order. All citations should reference primary sources. The use of secondary sources (material analyzed or interpreted from the primary source) is discouraged. If necessary, locate a copy of the original work and credit it as such. Authors are encouraged to provide the digital object identifier (DOI) number for references when possible. Manuscripts must NOT contain reference software codes.

Sample references are:

Book

Chapter in a Book

Periodical

Website

Figures: These include line drawings, photographs, diagrams, and graphs. Each figure needs to be numbered, and the number must correspond to a statement in the manuscript directing the reader to see such figure: (see Figure 1). Include a separate legend sheet with captions.

All graphics (figures, graphs, etc.) must be submitted in camera-ready form (e.g., jpeg, tiff). Photographs may be black and white or color. Electronic images should be high resolution (at least 300 dpi).

Please note: Images found on Google, Bing, or other online search engines are not public domain; permission from the original source/publisher must be provided. Acquiring permission to reprint previously published or adapted materials is the responsibility of the author.

Conflict of Interest

The Journal of Informatics Nursing requires authors, editorial board members, and reviewers to disclose any conflicts of interest related to their submission and involvement with the journal. The Journal of Informatics Nursing endorses and subscribes to the definition of Conflict of Interest by the International Committee of Medical Journal Editors (2006), “Uniform Requirements for Manuscripts Submitted to Biomedical Journals,” which states:

Public trust in the peer review process and the credibility of published articles depend in part on how well conflict of interest is handled during writing, peer review, and editorial decision making. Conflict of interest exists when an author (or the author’s institution), reviewer, or editor has financial or personal relationships that inappropriately influence (bias) his or her actions (such relationships are also known as dual commit-
ments, competing interests, or competing loyalties). These relationships vary from those with negligible potential to those with great potential to influence judgment, and not all relationships represent true conflict of interest. The potential for conflict of interest can exist whether or not an individual believes that the relationship affects his or her scientific judgment. Financial relationships (such as employment, consultancies, stock ownership, honoraria, paid expert testimony) are the most easily identifiable conflicts of interest and the most likely to undermine the credibility of the journal, the authors, and of science itself. However, conflicts can occur for other reasons, such as personal relationships, academic competition, and intellectual passion. Authors should identify individuals who provide writing assistance and disclose the funding source for this assistance.

Informed Consent

The *Journal of Informatics Nursing* requires authors to assure patients’ and subjects’ privacy, if applicable, related to their research and manuscript. The *Journal of Informatics Nursing* endorses and subscribes to the definition of Human and Animal Rights by the International Committee of Medical Journal Editors (2006), “Uniform Requirements for Manuscripts Submitted to Biomedical Journals,” which states:

> Patients have a right to privacy that should not be infringed without informed consent. Identifying information, including patients’ names, initials, or hospital numbers, should not be published in written descriptions, photographs, and pedigrees unless the information is essential for scientific purposes and the patient (or parent or guardian) gives written informed consent for publication. Informed consent for this purpose requires that a patient who is identifiable be shown the manuscript to be published. Identifying details should be omitted if they are not essential. Complete anonymity is difficult to achieve, however, and informed consent should be obtained if there is any doubt. For example, masking the eye region in photographs of patients is inadequate protection of anonymity. If identifying characteristics are altered to protect anonymity, such as in genetic pedigrees, authors should provide assurance that alterations do not distort scientific meaning and editors should so note. When informed consent has been obtained it should be indicated in the published article.

**Human and Animal Rights**

The *Journal of Informatics Nursing* requires authors to disclose Institutional Review Board consent, if applicable, related to their research and manuscript. The *Journal of Informatics Nursing* endorses and subscribes to the definition of Human and Animal Rights by the International Committee of Medical Journal Editors (2006), “Uniform Requirements for Manuscripts Submitted to Biomedical Journals,” which states:

> When reporting experiments on human subjects, authors should indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration of 1975, as revised in 2000. If doubt exists whether the research was conducted in accordance with the Helsinki Declaration, the authors must explain the rationale for their approach, and demonstrate that the institutional review body explicitly approved the doubtful aspects of the study. When reporting experiments on animals, authors should be asked to indicate whether the institutional and national guide for the care and use of laboratory animals was followed.

**Manuscript Submission**

Authors should submit manuscripts via email. Text files should be saved as Microsoft Word documents. Prior to submission, please download and complete the author Copyright Release Form. This form (one from each author) should be sent with your initial manuscript. The manuscript will not be reviewed without this form.

Submit questions, queries, or manuscripts to:

*Journal of Informatics Nursing*

editor@ania.org

---

**A peer-reviewed, scholarly journal that will strengthen your professional skills.**

**Explore informatics nursing practice with this invaluable resource.**

- Stay current with innovative articles on relevant topics, ethical issues, and trends.
- Access original research from leading informatics nurses who are setting the pace for advances in practice.
- Improve patient outcomes through educational opportunities.
- Be the first to hear about the latest technology and developments for nurses.

**The Journal of Informatics Nursing**

will enhance your practice by providing cutting-edge knowledge.

**Annual Prices**

- ANIA Member: FREE
- Non-Member: $100
- Institution: $200

Subscription cost covers delivery of four issues of the journal and provides access to an archive of previously published issues.

**Not an ANIA member?**

The *Journal of Informatics Nursing* is included free of charge with your membership. Visit www.ania.org/membership to learn about all benefits of membership and to join.