



Research and Performance Improvement Membership Access Request (Individual) Guidelines

The intent of the Research and Performance Improvement Membership Access Request is for the American Association of Informatics Nurses (ANIA) to evaluate whether it can support the studies or projects that are planned to involve ANIA members' participation.

Eligibility

1. The individual applicant, Principal Investigator (PI) or Project Director (PD), must be a member of ANIA for at least 1 year. ANIA reserves the right to limit the number of instances membership is accessed (Ex: approved request includes pre and post study information gathering for the same study, using the same instrument).
2. If approved, the applicant agrees to present findings to the ANIA membership through webinar, conference presentation, or *Journal of Informatics Nursing* article.

Guidelines for Proposal

1. Complete the ANIA Research and Performance Improvement Member Access Request Face Sheet form (download from web site).
2. Prepare a research/ project overview (1 – 3 pages). Include the following components:
 - a. Brief description of the study
 - b. Methodology, specifically:
 - i. Expected sample size
 - ii. Handling of/ obtaining consent
 - iii. Contact method for reaching participants
 - iv. Number of contacts with the participants
 - v. Duration of each contact with participants
 - c. Proposed project timeline
 - d. Description of funding source. If not funded, include the following statement: "This project did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors."
 - e. Brief description of how the project will contribute to the advancement of healthcare informatics practice and/ or patient outcomes
3. In separate documents, submit a copy of the
 - a. Research/ Project Overview
 - b. PI/ PD's CV or resume
 - c. Ethics board (Institutional Review Board) approval letter, if applicable
 - d. Data collection tool (via Word, PDF, or link if online)

Submit Face Sheet and documents to: ANIA via email to ania@ajj.com

Deadline: Year round

Review Process

1. All applications will be reviewed by members of the Research/EBP Task Force for
 - a. Recommendation to the ANIA Board of Directors for final review and decision.
2. Criteria:
 - a. Scientific and/or practice merit
 - b. Ethics requirements
 - c. Value to ANIA members and the greater healthcare informatics community
3. The review process may take up to 8 weeks.
4. The ANIA Board member committee liaison will provide the decision via email. For any follow-up, contact ANIA via email ania@ajj.com