

American Nursing Informatics Association

Board Member Job Description: Regional Director

Expectations of the ANIA Board:

The purpose of ANIA is to advance informatics nursing through education, research, and practice in all roles and settings.

As the guiding body of the organization, the board is responsible for:

- Supporting the mission and vision of the organization
- Strategic and organizational planning
- Providing fiduciary oversight and financial management
- Approving, promoting, and monitoring ANIA's services
- Enhancing professional and public image
- Assessing its performance
- Following the organization's policies serving as an ambassador for the organization
- Actively preparing for and participating in board meetings, conferences, and retreats
- Respecting confidentiality of the strategy and operations when appropriate
- Accepting and supporting group decisions
- Monitoring and responding to communication(s), as necessary at least three times/week
- Monitoring ANIA Connect discussions and responding when appropriate

Role Responsibilities:

Each Regional Director shall:

- Support, and when available, attend chapter and regional events
- Correspond with a leader from each chapter at least once per month.
- Facilitate new chapter formation and realignment
- Serve as liaison between chapters and ANIA BOD
- Promote member engagement through chapter activity support
- Actively participate in regional director meetings and all chapter meetings
- Participate in ANIA national, regional, committees, or workgroups as needed