

# American Nursing Informatics Association Leadership Succession Committee Member Position Description

## Expectations of the ANIA National Committee Members:

The purpose of ANIA is to advance informatics nursing through education, research, and practice in all roles and settings.

Members of the Leadership Succession Committee (LSC) are responsible for:

- supporting the mission and purpose of the organization
- enhancing ANIA's professional and public image
- performing the duties of their assigned committee role

## Individual Leadership Succession Committee Member

Each member of the committee shall:

- Be a dues-paid member of ANIA throughout term of office
- know the organization's mission and vision
- Understand Board of Directors (BOD) roles, responsibilities, and term dates
- serve as active advocates and ambassadors for the organization
- prepare for, attend, and conscientiously participate in committee meetings
- maintain confidentiality about all internal matters of ANIA
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## Committee Responsibilities

- Serve a two-year term, either elected or appointed
- Follow the Election process including timelines
- Review nominations and evaluate nominees for elected leadership positions
  - Work with ANIA's management company to ensure nominees are active, dues-paying members of ANIA.
  - Interview each potential candidate via video call and review position description and time commitments
  - Review documentation provided by potential candidate for completeness

- Provide a list of qualified candidates to the BOD for inclusion on the ballot
- Provide rationale for any potential candidate who is not recommended to the BOD
- BOD approves the slate of candidates
- LSC works with management company to conduct the election process