

## Time Commitments for All ANIA BOD Members

- 12 BOD meetings/year (2 hour)
- 10 to 15 hours per month of association work based on responsibilities (plan for ebbs and flows based on board activities, example: additional prep time prior to retreat and conference)
- 1 in-person Board Retreat/year (2 days + travel time) – location varies
- 1 virtual Board Retreat 1 ½ days
- Attend annual conference (4 days + travel time)
- \*First year board members will be expected to attend Nursing Alliance Leadership Academy (NALA) (August/late summer 2 days + travel time)

## Additional Time Commitments by Role

In addition to the time above, each role has various additional time commitments based on responsibilities:

### Treasurer Time Commitment

- Biannual meeting with AJJ director for budget creation and review (1-2 hours per meeting, \*during business hours)
- Review and approval of invoices, checks, and expenses (4-6 hours/month)
- Biannual ANCC partnership update (1 hour, \*during business hours)

### Education Director

- Attend and moderate monthly webinars (\*during business hours, typically on a Tues or Thur, but can vary)
- Planning committee for conference (2 hours, approx. 6 meetings)

### Regional Directors

- Attend monthly regional directors' meetings (2 hours each)
- Quarterly all chapters or regional meeting (1 hour each)