



ANIA
Nursing
Informatics
Academy

Answers to Frequently Asked Questions (FAQs) for Hosting a Nursing Informatics Certification Review Course

- Planning for course with the ANIA Certification Course Coordinator (email ania@aji.com) should begin at least 12 weeks prior to offering date
- Minimum number of attendees required: 15 paid attendees at least 16 days prior to course start date
- ANIA's Nursing Informatics Certification Review course fee includes:
 - Highly qualified instructors who hold current ANCC certification in nursing informatics
 - *Informatics Nurse Exam Secrets Study Guide* book by Mometrix Media LLC
 - 12 ANCC contact hours
 - An intensive one-and-one half day course – can be week days or weekend
 - Attendance is required for both days to receive contact hours
- ANIA will manage registration via ANIA website
- ANIA National Office will provide:
 - Two ANIA instructors who hold current ANCC certification in nursing informatics
 - Travel expenses for instructors
 - Advertising via ANIA website, *ANIA e-News*, and email blast to surrounding region ANIA members
- Host will provide:
 - Facility including: adequate parking, classroom, tables, and chairs for up to 24 people, projector, screen, microphone and bathrooms on site. If there are special computer requirements to present the course material, please notify us in advance.
 - Lunch is generally on your own, but if able to secure a sponsor, lunch is also an option or can charge a fee for providing it.
 - Advertise to ANIA chapter membership, area hospitals, clinics, and universities.