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Manuscript page layout should be portrait, double-spaced, set-up for 8.5" x 11" paper, using Times New Roman 12-point font. The manuscript length should be no more than 18 pages. To be considered as a potential nursing continuing professional development (NCPD) activity, manuscripts should be a minimum of 1,300 words (not including references).

Style should follow the *Publication Manual of the American Psychological Association (APA), Seventh Edition (2020)*. A good reference site for writers is the Purdue OWL (owl.english.purdue.edu). Avoid complex font attributes, such as outline.

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Prior to submission, a colleague should read the manuscript, if possible.

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Title Page: Include the manuscript title, authors' names, credentials, and a biographic statement. Identify an address for correspondence, email address (required), and day and evening phone numbers.

Abstract Page: Write a brief abstract (40 words or less). Also include key words.

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Sample references are:

Book

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Chapter in a Book

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Periodical

Obarzanek, L., & Pieper, B. (2020). The use of equine-assisted programs for nontraditional undergraduate clinical pediatric experiences. *Teaching and Learning in Nursing, 15*(2), 145-151. <https://doi.org/10.1016/j.teln.2020.01.002>

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American Psychological Association. (2020). APA style. <https://www.apastyle.org>

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